

New College Privacy Policy  
TENANTS

If you are a tenant of New College property, this section will be relevant to you.

Purpose/Activity	Type of data	Lawful basis for processing including basis of legitimate interest	Third party processing and international transfer information
To register you as a tenant	(a) Identity (b) Contact	(a) Performance of a contract	The University provides IT services to New College to which it has access  Agents in the property sector are engaged for the administration and management of our estate. The agents process contracts and payments on our behalf.
To process and manage your tenancy including to:  (a) Manage payments, fees and charges  (b) Collect and recover money owed to us  (c) Ensure suitability of property for you	(a) Identity (b) Contact (c) Financial (d) Transaction (e) Welfare (f) Marketing and Communications	(a) Performance of a contract  (b) Necessary to comply with a legal obligation	We engage third parties to administer document destruction services on our behalf.  Third parties providing banking, insurance and payment services.  Third parties providing debt management and/or recovery services.
To manage our relationship with you which will include notifying you about changes to our terms or privacy policy including to:  (a) Manage payments, fees and charges		(b) Necessary to comply with a legal obligation	

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